



2640 Fountain View Drive ■ Houston, Texas 77057 ■ 713.260.0500 P ■ 713.260.0547 TTY ■ [www.housingforhouston.com](http://www.housingforhouston.com)

## Partner Portal Opt-Out Form

**Tax ID:** \_\_\_\_\_

**User Name:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Reason for Opting Out:**

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By signing below, I am acknowledging that I am cancelling my account with Partner Portal. I understand that HHA no longer mail check details, and should I request a copy of my check details, there will be a \$60 annual fee (\$5 a month) to receive an e-statement each month. The annual fee for a monthly e-statement will be deducted from your HAP.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

If you are interested in receiving monthly e-statements, please contact Nakia Jones at [njones@housingforhouston.com](mailto:njones@housingforhouston.com) for more information.