



2640 Fountain View Drive Suite 400 Houston, Texas 77057 | 713.260.0500 P | Ernie Etuk, **President & CEO**
Board of Commissioners Timothy F. Seckinger, *Chair* | Rev. Myron Cloyd, *Vice Chair* | Andrew Tran | Rueben C. Casarez | Shelia Smith

Housing Choice Voucher Program

DECLARATION OF TENANT COMPLIANCE WITH LEASE AGREEMENT

December 3, 2007

Houston Housing Authority
2640 Fountain View Drive
Houston, Texas 77057

Dear Landlord:

I am writing to you in connection with the property located at _____, Houston, Texas (the "Leased Premises"). I rented the Leased Premises to _____ ("Tenant"), a person receiving assistance under the Housing Choice Voucher Program administered by the Houston Housing Authority, under lease agreement (the "Lease") dated _____. The Tenant has given notice of termination of the Lease and/or the Lease is being terminated by agreement of the parties.

The undersigned hereby confirms as follows [COMPLETE AS APPROPRIATE]:

_____ The Tenant has not destroyed or damaged the Leased Premises or any portion thereof beyond normal wear and tear and was not, at the time of Lease termination, in material violation of any provision of the Lease. No outstanding balances are owed.

_____ The Tenant has damaged the Leased Premises or portion thereof beyond normal wear and tear. The approximate amount of damages to the Leased Premises is believed to be not less than \$_____. [Attach pictures, repair estimates, or other additional information.] The Tenant [has] [has not] made satisfactory arrangements with the undersigned to pay for these damages.

_____ The Tenant owes unpaid rent and other charges not otherwise enumerated herein in the amount of \$_____. The Tenant [has] [has not] made satisfactory arrangements with the undersigned to pay these amounts owed.

_____ The Tenant has left the unit in violation of the Lease, or committed a fraud or misrepresentation regarding information affecting eligibility or level of benefits.

_____ A Petition for Eviction [has] [has not] been filed with the Justice Court seeking possession of the Leased Premises. [If yes, attach a copy of the Petition].

All references herein to "Tenant" shall include the person named as tenant or lessee under the Lease and all members of his/her household.

I recognize that the Houston Housing Authority may rely on the statements made herein in administering assistance to the Tenant, including decisions as to continuance or termination of such assistance and that any knowing or reckless misstatement of any material fact herein may be grounds for termination of my participation in the Housing Choice Voucher Program.

If this statement is given on behalf of a landlord that is a corporation, partnership or limited liability company or other entity, then I further affirm that I am authorized to give this statement on behalf of such entity.

Affirmation

I declare under penalty of perjury that the foregoing is true and correct.

Signature

Printed Name

Title

** Failure to provide this notice to the Housing Authority within fifteen (15) calendar days from the date it is mailed or hand delivered to you will result in the Housing Authority deeming the Tenant is in good standing with the Lease.