



# HOUSTON

HOUSING AUTHORITY

## **Family Voucher Obligations (24 CFR 982.551)**

### **FAMILY'S CANNOT**

1. Commit serious or repeated violation of the lease
2. Sublease or rent unit, assign or transfer lease or unit
3. Commit fraud, bribery, corruption, or criminal act in connection with the program
4. Engage in drug related criminal activity, violent criminal activity, or other criminal activity which threatens the health, safety, or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises
5. Abuse alcohol in a way that threatens the health, safety, or right to peaceful enjoyment of other residents and persons residing in the immediate vicinity of the premises
6. Receive duplicative assistance
7. Own or have any interest in the unit
8. Receive assistance in a unit owned by a relative

### **Information each Family MUST provide the Houston Housing Authority**

- All information needed to administer the program including evidence of eligible citizenship status
- All information needed for interim and annual re-exams
- Social Security numbers, including verifications

- Signed consent forms
- True and complete information

### **Responsibilities each Family has for their Unit**

- Each family is **responsible** for certain breaches of Housing Quality Standards including:
  - **Utilities**
  - **Appliances**
  - **Damages beyond normal wear and tear**
- Each family **MUST**
  - Allow the Housing Authority to inspect unit
  - Notify the Housing Authority and Owner before moving
  - Provide Housing Authority a copy of eviction notice
  - Use the unit as family's only residence
  - **Only** Engage in profit-making activities in the unit that are legal and are incidental to the primary use of the unit as family residence
- Each family **MUST** have household composition approved by the Houston Housing Authority, including:
  - Inform of birth, adoption, or custody of child
  - Request Houston Housing Authority approval to:
    - Add a member to the family
    - Add a foster child or live-in aide
- Each family **MUST** notify the Housing Authority if a member moves out
- Each family **MUST** supply any info. regarding family absences from the unit, including any info. requested on the purpose of the family absence

