



HOUSTON
HOUSING AUTHORITY

Transforming Lives & Communities

REQUEST FOR BOARD AGENDA ITEM

1. Brief Description of Proposed Item

Consideration to Authorize the Interim President & CEO to execute a contract with Omega Builders, Inc. for a Roof Replacement at Kelly Village

2. Date of Board Meeting: April 21, 2020

3. Proposed Board Resolution:

Resolution: That the Houston Housing Authority Board of Commissioners authorizes the Interim President & CEO to negotiate, execute, and make necessary changes and corrections to a contract with Omega Builders Group, L.P., for a roof replacement at Kelly Village in the amount of \$410,404.00. If the lowest bidder is unable to provide the materials, labor, and warranty specified in the bid documents for the specified price, the board also authorizes the Interim President & CEO to negotiate with the other bidders, in order of lowest to highest, pursuant to the memorandum dated April 8, 2020 from Cody Roskelley, Vice President of REID, to CEO, Mark Thiele, Interim President & CEO.

4. Department Head Approval Signature _____ Date: _____

5. Statement regarding availability of funds by VP of Fiscal Operations

Funds Budgeted and Available Yes No Source _____

VP of FO Approval Signature _____ Date: _____

6. Approval of President & CEO

Signature _____ Date: _____



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MEMORANDUM

TO: MARK THIELE, INTERIM PRESIDENT & CEO
FROM: CODY ROSKELLEY, VICE PRESIDENT REID
SUBJECT: CONSIDERATION TO AUTHORIZE THE INTERIM PRESIDENT & CEO TO EXECUTE A CONTRACT WITH OMEGA BUILDERS GROUP, L.P., FOR ROOFING AT KELLY VILLAGE
DATE: APRIL 8, 2020

This memorandum recommends that the Houston Housing Authority Board of Commissioners authorizes the Interim President & CEO to negotiate, execute, and make necessary changes and corrections to a contract with Omega Builders Group, L.P. If the lowest bidder is unable to provide the materials, labor, and warranty specified in the bid documents for the specified price, the board also authorizes the Interim President & CEO to negotiate with the other bidders, in order of lowest to highest.

BACKGROUND

The roofs at Kelly Village have reached their end of life and need replacement. This is a full roof replacement and is a needed Capital Improvement for the property from Capital Funds.

A Scope of Work (SOW), and Independent Cost Estimate (ICE) were developed by the REID Department and submitted to HHA's Procurement Department.

In February and March of 2020, HHA's Procurement Department placed a legal notice advertising Invitation for Bid (IFB) 20-13 Kelly Village Roof Replacement Project in the Houston Chronicle, and Forward Times Newspapers.

In addition to posting IFB 20-13 Kelly Village Roof Replacement Project on HHA's Procurement webpage, HHA's Procurement Department sent e-mails announcing this solicitation to the Bidder's on HHA's Bidder's List, and those Bidders registered with the City of Houston Office of Business Opportunity.

EVALUATION PROCESS

On March 31, 2020, HHA's Procurement Department received the following sealed bids:

Rank	Firm/Company	M/WBE	Pricing
1	Omega Builders Group, L.P.	N/A	\$410,404.00
2	Roofing Designs	MBE	\$482,894.00
3	JJ Red Commercial Roofing	MBE	\$488,656.95
4	Averon Construction	N/A	\$497,600.00

Rank	Firm/Company	M/WBE	Pricing
5	Gem Star Construction	N/A	\$533,398.25
6	Vincent's Roofing	MBE	\$546,000.00
7	ARG Capital	N/A	\$549,480.00
8	Remedy Contractors	N/A	\$641,982.00
9	FMG Construction	MBE	\$706,000.00
10	D & G	MBE	\$841,642.95

Omega Builders Group, L.P. was deemed the lowest responsive and responsible bidder. They are in the process of identifying an M/WBE, and have agreed to hire Section 3 participants.

There are no conflicts of interest and Omega Builders Group, L.P., Inc. is not on the HUD Debarment List. Omega Builder's Group, L.P. has successfully performed other work for HHA."

RECOMMENDATION

Accordingly, I recommend that the Board considers this resolution, which states:

Resolution: That the Houston Housing Authority Board of Commissioners authorizes the Interim President & CEO to negotiate, execute, and make necessary changes and corrections to a contract with Omega Builders Group, L.P., for a roof replacement at Kelly Village in the amount of \$410,404.00. If the lowest bidder is unable to provide the materials, labor, and warranty specified in the bid documents for the specified price, the board also authorizes the Interim President & CEO to negotiate with the other bidders, in order of lowest to highest, pursuant to the memorandum dated April 8, 2020 from Cody Roskelley, Vice President of REID, to CEO, Mark Thiele, Interim President & CEO.