



**HOUSTON**  
HOUSING AUTHORITY

Transforming Lives & Communities

2640 Fountain View Drive ■ Houston, Texas 77057 ■ 713.260.0500 P ■ 713.260.0547 TTY ■ www.housingforhouston.com

**Housing Choice Voucher Program  
Vendor Address Change Form**

I, \_\_\_\_\_ (owner / property manager) am hereby requesting the Houston Housing Authority to send all future correspondence to following new address.

Owner / Payee Name: \_\_\_\_\_

Owner's SSN or Tax ID # \_\_\_\_\_ Owner's Vendor # \_\_\_\_\_

New Phone Number: Home \_\_\_\_\_ Office \_\_\_\_\_ Mobile \_\_\_\_\_

Email address: \_\_\_\_\_

**Property Address:** 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Old Address:** Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**New Address:** Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Please return this completed form **with copy of valid picture ID**

Without copy of picture ID, your change of address request will not be accepted.

Use a separate form for the name change due to recent marriage or divorce.

**Email: You may email form to [directdeposit@housingforhouston.com](mailto:directdeposit@housingforhouston.com)**

**Fax: Or fax form to 713-260-0816**

\_\_\_\_\_  
Requestor's Signature

\_\_\_\_\_  
Date