



Transforming Lives & Communities

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Houston Housing Authority Board of Commissioners: LaRence Snowden, *Chair* | Kristy M. Kirkendoll, *Vice Chair*
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The Houston Housing Authority ("HHA"), has issued this Amendment No. 1 to QBS 22-05 Development Partners for the purposes of answering the following questions that were submitted to HHA in writing by the specified due date in Table A Procurement Schedule:

Question 1: Under Section 4.16 in Exhibit H – Sample Lease Addendum. Currently, we only accept paperless payments (electronic). Is this okay if our electronic payment method doesn't charge an extra fee? Or must we provide options to our tenants to be able to pay through money order, cashier's check, or check?

Answer 1: There is a responsibility by the Landlord to accept checks from the tenants as noted in Section 4.16.

Question 2: Under Section 11 In Exhibit H – Sample Lease Addendum. Are we required to accommodate housing or paying for relocation if the damage is caused by a tenant?

Answer 2: Yes, the Management is responsible to provide temporary housing and relocation. However, the property owner has the right to bill the tenant for the repair/ relocation cost.

Question 3: Is the HHA okay with our firm using a bond program in lieu of a security deposit?

Answer 3: A security deposit is required.

All other terms and conditions shall remain the same.

Austin Crotts 6-6-2022

Austin Y. Crotts, MA.
Interim Procurement Manager,
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A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0574 or 504ADA@housingforhouston.com