



HOUSTON
HOUSING AUTHORITY

Transforming Lives & Communities

2640 Fountain View Drive, Houston, Texas 77057 | 713.260.0600 | David A. Northern, Sr., **President & CEO**
Houston Housing Authority Board of Commissioners: LaRence Snowden, *Chair* | Kristy M. Kirkendoll, *Vice Chair*
Dr. Max Miller, Jr. | Stephanie Ballard | Andrea Hillard Cooksey | Kris Thomas | Guillermo "Will" Hernandez

The Houston Housing Authority ("HHA"), has issued this Amendment No. 1 to RFP 22-34 Certified Public Accountant (CPA) Consultant for the purposes of:

1. Incorporating the attached Draft Contract into the solicitation as Exhibit C for informational purposes, and is not required to be submitted with the sealed proposals.
2. Answering the following question that was submitted to "HHA" by the published due date:

Question 1: How many staff are in your accounting department?

Answer 1: Six (6).

Question 2: Do you outsource any accounting functions?

Answer 2: No.

Question 3: Do you have any component units?

Answer 3: Yes.

Question 4: When would you like to commence the audit work?

Answer 4: As soon as possible.

Question 5: When would you like a draft of the audit work?

Answer 5: Immediately upon execution of a contract.

Question 6: When would you like a final audit report?

Answer 6: Upon final approval and receipt of the assessment and review of financials.

Question 7: When is your unaudited FDS typically submitted to REAC?

Answer 7: Sixty (60) days past FYE 12/31.

Question 8: Are there any separate reporting requirements for component units that are a part of the scope of the RFP that have not been noted?

Answer 8: No.

Question 9: What do you have budgeted for the current year for these services?

Answer 9: HHA does not disclose budget information for solicitations.

Question 10: Did you have any negative experiences with your prior auditor that would prevent them from continuing on as the auditor?

Answer 10: Please note that this is more so an assessment of existing financial processes and procedures coupled with a review of audited financials previously audited by our existing auditor.

Question 11: Do you foresee your previous auditor bidding on this contract?

Answer 11: No.

Question 12: Is there anything you would like to see improved from the prior year's audit experience?

Answer 12: Timeliness.

All other terms and conditions in the solicitation shall remain the same.

Austin Crotts 8-18-2022
Austin Y. Crotts MA
Interim Procurement Manager,
Houston Housing Authority



A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0547 or 504ADA@housingforhouston.com