



HOUSTON
HOUSING AUTHORITY

Transforming Lives & Communities

2640 Fountain View Drive, Houston, Texas 77057 | 713.260.0600 | David A. Northern, Sr., **President & CEO**
Houston Housing Authority Board of Commissioners: LaRence Snowden, *Chair* | Kristy M. Kirkendoll, *Vice Chair*
Dr. Max Miller, Jr. | Stephanie Ballard | Andrea Hillard Cooksey | Kris Thomas | Guillermo “Will” Hernandez

The Houston Housing Authority (“HHA”), has issued this Amendment No. 1 to RFP 22-42 Consulting Services for the purposes of:

- 1. Revising Section 3.0 Procurement Calendar as noted below:

<u>EVENT</u>	<u>DATE</u>
Deadline HHA will Post Answers to written questions on Housingforhouston.com	4 P.M. CST September 27, 2022
Deadline for Sealed Responses	2 P.M. CST October 4, 2022
Estimated Contract Award Date	October/November 2022

- 2. Revising Exhibit A Scope of Work, Section 6.0 as follows:

6.0 Technical Assistance

6.1 Provide general technical assistance in other areas as appropriate and requested by the HHA to include but not limited to:

- a. Providing trained, temporary personnel with competencies assessing clients’ eligibility for initial and continued rental assistance related to Housing Choice Vouchers and other subsidized housing programs.
- b. Providing guidance on strategic planning, technology solutions, and program management for affordable housing programs.

- 3. Incorporating the attached Draft Contract into the solicitation as Exhibit C for informational purposes, and is not required to be submitted with the sealed proposals.
- 4. Answering the following question that was submitted to “HHA” by the published due date:

Question 1: Section 7.3 of the RFP indicates the following tabs are required in the response:
Tab 1 (Company Profile)
Tab 2 (Experience / Qualifications)

Tab 3 (Methodology / Project Plan)
Tab 5 (Proposed Fees)
Tab 6 (Cost Control)
Tab 7 (References)

Is it acceptable to number the tabs as follows?

Tab 1 (Company Profile)
Tab 2 (Experience / Qualifications)
Tab 3 (Methodology / Project Plan)
Tab 4 (Proposed Fees)
Tab 5 (Cost Control)
Tab 6 (References)

Answer 1: Yes.

All other terms and conditions in the solicitation shall remain the same.

Austin Crotts 9-27-2022

Austin Y. Crotts MA
Interim Procurement Manager,
Houston Housing Authority



A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0547 or 504ADA@housingforhouston.com