



HOUSTON
HOUSING AUTHORITY

Transforming Lives & Communities

RESOLUTION NO. 3486

At the meeting of the Houston Housing Authority Board of Commissioners, **September 7, 2022**, the following resolution was moved by **Kristy Kirkendoll** and seconded by **Kris Thomas**:

Resolution: That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with AAA Plumbers to perform pneumatic gas testing and associated gas line repairs at Irvinton Village Apartments in an amount not to exceed \$165,200.00 pursuant to the memorandum from Jay Mason, Interim Director of REID dated August 9, 2022, to David A. Northern, Sr., President & CEO.

A true and accurate copy of the vote is listed below, and a true and correct copy of the Resolution that was approved is attached hereto.

Name	Aye	No	Abstain	Name	Aye	No	Abstain
L. Snowden, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. Hernandez*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K. Kirkendoll, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Cooksey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K. Thomas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	S. Ballard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
M. Miller*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

***Absent: M. Miller G. Hernandez**

(SEAL)

DocuSigned by:
David A. Northern, Sr.
9E0B1D8C1AF04AA

David A. Northern, Sr., Secretary
HHA Board of Commissioners



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REQUEST FOR BOARD AGENDA ITEM

1. Brief Description of Proposed Item

Consideration and/or take action to authorize the President & CEO or designee to execute a contract with AAA Plumbers to perform pneumatic gas testing and associated gas line repairs at Irvinton Village Apartments.

2. Date of Board Meeting: September 7, 2022

3. Proposed Board Resolution:

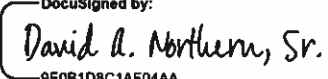
Resolution: That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with AAA Plumbers to perform pneumatic gas testing and associated gas line repairs at Irvinton Village Apartments in an amount not to exceed \$165,200.00 pursuant to the memorandum from Jay Mason, Interim Director of REID dated August 9, 2022, to David A. Northern, Sr., President & CEO.

4. Department Head Approval Signature  Date: 8/24/2022
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5. Statement regarding availability of funds by VP of Fiscal Operations

Funds Budgeted and Available Yes No Source _____

VP of FO Approval Signature _____ Date: _____

6. Approval of President & CEO Signature  Date: 8/24/2022
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MEMORANDUM

TO: DAVID A. NORTHERN, SR., PRESIDENT & CEO
FROM: JAY MASON, INTERIM DIRECTOR OF REID
SUBJECT: CONSIDERATION AND/OR TO TAKE ACTION TO AUTHORIZE THE PRESIDENT & CEO OR DESIGNEE TO EXECUTE A CONTRACT WITH AAA PLUMBERS TO PERFORM PNEUMATIC GAS TESTING AND ASSOCIATED GAS LINE REPAIRS AT IRVINTON VILLAGE APARTMENTS
DATE: AUGUST 9, 2022

This memorandum recommends that the Houston Housing Authority Board of Commissioners authorizes the President & CEO to take all necessary actions to negotiate, execute and make necessary changes and corrections to a contract with AAA Plumbers to perform pneumatic gas testing and associated gas line repairs at Irvinton Village Apartments in an amount not to exceed \$165,200.00.

BACKGROUND:

Pneumatic gas testing is performed to confirm that gas lines are not damaged/broken, which can create a potential fire hazard or threat to the health and safety of our residents. If it is determined that gas lines are broken/damaged through testing, necessary repairs will be completed. This is a needed capital improvement for the property, covered by HUD's Capital Funds Program (CFP). The Scope of Work (SOW) and Independent Cost Estimate (ICE) were developed by Jones Engineers (Mechanical, Electrical and Plumbing / MEP) firm along with the REID Department.

The original ICE for this project was \$159,000.00, which included testing and repairs of gas lines for three hundred and eighteen (318) residential units at \$500.00/ea. The lowest responsible bid is 3.9% (\$6,200.00) above the estimated budget, which is within the acceptable price range for this type of work.

ADVERTISEMENT:

In June of 2022, a legal notice advertising IFB 22-28 Pneumatic Gas Testing at Irvinton Village Apartments Project ("IFB 22-28") was posted in the Houston Chronicle and Forward Times Newspapers, and in the Houston Business Journal.

In addition to posting "IFB 22-28" on its website, HHA's Procurement Department sent e-mails advertising this solicitation to potential Firms on its Bidder's List; to the City of Houston Office of Business Opportunity ("OBO"); and to the Houston Minority Supplier Development Council ("HMSDC").

Interested parties were also able to access "IFB 22-28" by going to the websites of the City of Houston Office of Business Opportunity ("OBO"); the Greater Houston Black Chamber of Commerce ("GHBC"); the Houston Minority Supplier Development Council ("HMSDC"); the Houston Chapter of the National

Association of Minority Contractors (“NAMC”); and to the Houston Office of the United States Small Business Administration (“SBA”).

Interested parties were invited to attend a non-mandatory “virtual” pre-bid conference to ask questions about “IFB 22-28” and were allowed to attend multiple site visits and ask follow-up questions.

EVALUATION PROCESS:

On July 1, 2022, HHA’s Procurement Department opened the following sealed bid in response to “IFB 22-28”:

Rank	Firm/Company	M/WBE	Bid Price
1	AAA Plumbers	N/A	\$165,200.00

AAA Plumbers will make a cash contribution (3% of total contract value) to the Section 3 Self-Sufficiency Compliance Fund to support economic self-sufficiency opportunities and/or job training opportunities. The cash contribution will be made to HHA on a quarterly basis.

HHA has previously utilized AAA Plumbers to conduct pneumatic gas testing and repairs at Kelly Village via Board Resolution 3417.

There are no conflicts of interest, and AAA Plumbers is not on the HUD Debarment List.

RECOMMENDATION

Accordingly, I recommend that the Board considers this resolution, which states:

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