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MINUTES OF THE HOUSTON HOUSING AUTHORITY SPECIAL BOARD OF COMMISSIONERS MEETING

Monday, April 4, 2022

A Meeting of the Board of Commissioners (“Board”) of the Houston Housing Authority (“HHA”) was held on Monday, April 4, 2022, at the Houston Housing Authority Central Office, 2640 Fountain View Drive, Houston, Texas 77057.

Chair Snowden called the meeting to order at 12:07 p.m. Secretary Northern called the roll and declared a quorum present. Chair Snowden offered the use of an interpreter to be available to Spanish speakers who may need assistance for public comments only. Ms. Carmen Alvarez was asked to introduce herself in Spanish and let the attendees know of her service.

Present: LaRence Snowden, Chair
Kris Thomas, Commissioner
Andrea Hilliard Cooksey, Commissioner
Stephanie A.G. Ballard, Commissioner
David A. Northern, Sr., Secretary

Absent: Kristy Kirkendoll, Vice Chair
Dr. Max A. Miller, Jr., Commissioner
Guillermo “Will” Hernandez, Commissioner

PUBLIC COMMENTS

No Public Comments were made.

OLD BUSINESS

Resolution No. 3391: Consideration and/or take action to authorize the President & CEO or designee to execute a contract with HD Supply Facilities Maintenance, Ltd. to furnish and install carbon monoxide detectors at APV/HOAPV, Cuney Homes, Ewing, Fulton Village, HRI/Victory, Irvinton Village, and Kelly Village Apartments.

Mr. Jay Mason, Interim Director of REID, stated Resolution No. 3391 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with HD Supply Facilities Maintenance, Ltd. to furnish and install 4,806 hard-wired carbon monoxide detectors at APV/HOAPV, Cuney Homes, Ewing, Fulton Village, HRI/Victory, Irvinton Village, and Kelly Village Apartments in an amount not to exceed \$2,005,976.34 pursuant to the memorandum from Jay Mason, Interim Director of REID dated March 31, 2022, to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3391.

Chair Snowden stated the Board has heard the resolution presented by Mr. Mason and asked for a motion to adopt Resolution No. 3391.

Commissioner Thomas moved to approve Resolution No. 3391. Commissioner Ballard seconded the motion.

Chair Snowden asked if there is any discussion or objection to approve Resolution No. 3391. Having none, Resolution No. 3391 is adopted.

Resolution No. 3392: Consideration and/or to take action to authorize the President & CEO or designee to execute an electricity contract utilizing the Reverse Auction procurement method.

Secretary Northern stated that Resolution No. 3392 will be presented by Jay Mason, Interim Director of REID.

Mr. Mason stated Resolution No. 3392 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to enter into an electricity supply contract with a retail service provider using the Reverse Auction procurement method. This procurement method will be executed by Mantis Innovation, a member of the Texas Council on Competitive Government (CCG) pursuant to the memorandum from Jay Mason, Interim Director of REID, dated March 31, 2022, to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3392.

Chair Snowden stated the Board has heard the resolution presented by Mr. Mason and asked for a motion to adopt Resolution No. 3392.

Commissioner Cooksey moved to approve Resolution No. 3392. Commissioner Ballard seconded the motion.

Chair Snowden asked if there is any discussion or objection to approve Resolution No. 3392. Having none, Resolution No. 3391 is adopted.

Resolution No. 3393: Consideration and/or take action to authorize the President & CEO or designee to execute a contract with Credence Construction, LLC. to install new gutters and downspouts at Kelly Village Apartments.

Mr. Mason stated Resolution No. 3393 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with Credence Construction, LLC. to install new gutters and downspouts at Kelly Village Apartments in an amount not to exceed \$167,501.00 pursuant to the memorandum from Jay Mason, Interim Director of REID dated March 8, 2022, to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3393.

Chair Snowden stated the Board has heard the resolution presented by Mr. Mason and asked for a motion to adopt Resolution No. 3393.

Commissioner Ballard moved to approve Resolution No. 3393. Commissioner Thomas seconded the motion.

Chair Snowden asked if there is any discussion or objection to approve Resolution No. 3393. Having none, Resolution No. 3393 is adopted.

Chair Snowden stated at this time, the Board will move into Executive Session.

EXECUTIVE SESSION

Chair Snowden suspended the Public Session on Monday, April 4, 2022 at 12:14 p.m. to convene into Executive Session to discuss personnel, legal and real estate issues in accordance with Sections 551.074, 551.071 and 551.072 respectively, of the Texas Government Code.

PUBLIC SESSION RECONVENED

Chair Snowden reconvened Public Session at 12:20 p.m.

Secretary Northern called the roll and declared a quorum present.

NEW BUSINESS

Resolution No. 3413: Consideration and/or action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Ascenda for the development of Dacoma, an apartment community that is located at or about 3900 Dacoma St, Houston, TX 77092.

Chair Snowden stated the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3413.

Commissioner Thomas moved to approve Resolution No. 3413. Commissioner Cooksey seconded the motion.

Chair Snowden asked if there is any discussion or objection to approve Resolution No. 3413. Having none, Resolution No. 3413 is adopted.

ADJOURNMENT

Chair Snowden remarked this concludes the items on today's agenda. He thanked the Commissioners for their time and commitment.

Chair Snowden stated the meeting is adjourned at 12:21 p.m.