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**MINUTES OF THE HOUSTON HOUSING AUTHORITY
SPECIAL BOARD OF COMMISSIONERS MEETING**

Friday, December 30, 2022

A Special Meeting of the Board of Commissioners (“Board”) of the Houston Housing Authority (“HHA”) was held on Friday, December 30, 2022, at the Houston Housing Authority Central Office, 2640 Fountain View Drive, Houston, Texas 77057.

Chair Snowden called the meeting to order at 9:30 a.m. Secretary Northern called the roll and declared a quorum present. Chair Snowden offered the use of an interpreter to be available to Spanish speakers who may need assistance for public comments only. Ms. Elizabeth Paris was asked to introduce herself in Spanish and let the attendees know of her service.

Present: LaRence Snowden, Chair
Kris Thomas, Commissioner
Stephanie A.G. Ballard, Commissioner
Dr. Max A. Miller, Jr., Commissioner
David A. Northern, Sr., Secretary

Absent: Kristy Kirkendoll, Vice Chair
Andrea Hilliard Cooksey, Commissioner

PUBLIC COMMENTS

Chair Snowden stated that speakers will be allowed three (3) minutes for public comments. Speakers will only be allowed to speak once. I will inform you when your three minutes have expired. The Board will generally not provide responses to the comments or answer any questions. However, HHA residents making comments are encouraged to clearly state their name and the property where you reside. We will have someone from the property management team or from our staff, to reach out to you directly regarding any issue or concern you may have

Chair Snowden asked if there are any individuals that would like to make public comments at this time.

Jennifer Davis, Titus Real Estate Group: Asking about the status of Forest Green.

OLD BUSINESS

Resolution No. 3597: Consideration and/or action to authorize the President & CEO or designee to approve the Houston Housing Authority 2023 Operating Budget

Secretary Northern stated that Resolution No. 3597 will be presented by Mike Rogers, Vice President of Fiscal and Business Operations.

Mr. Rogers stated Resolution No. 3597 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to the 2023 Budget for the Houston Housing Authority for the Central Office Cost Center, Housing Choice Voucher Program, Affordable Housing Program, Section 8 New Construction Program and RAD properties and to file Form HUD-52574 with the Department of Housing and Urban Development, pursuant to the memorandum dated November 30, 2022, from Michael Rogers, Vice President for Fiscal and Business Operations to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3597.

Chair Snowden stated the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3597.

Commissioner Thomas moved to adopt and Commissioner Miller seconded the motion.

Chair Snowden's comments: The chairman wanted a briefing prior to the resolution being presented to the Board that walked through the process for the development of the budget including input from the various departments at HHA as well as the input from the management companies for the property budgets. In addition, any data that we relied on for key assumptions such as the pro rates, projected cost increases, etc.

On future budget submittals, the Board Chair would like a comparative segment that shows YTD actual data along with a projection for the total cost for the current year and then a side-by-side comparison with the proposed budget with variance explanation provided for areas where significant changes between years are projected. In early 2023 he also wants a recap of these items for the 2023 budget.

Chair Snowden asked if there is any objection to adopting this resolution. Having none, Resolution No. 3597 is adopted.

Chair Snowden stated at this time, the Board will move into Executive Session.

EXECUTIVE SESSION

Chair Snowden suspended the Public Session on Friday, December 30, 2022, at 9:45 a.m. to convene into Executive Session to discuss personnel, legal, and real estate issues in accordance with Sections 551.074, 551.071 and 551.072 respectively, of the Texas Government Code.

PUBLIC SESSION RECONVENED

Chair Snowden reconvened Public Session at 10:25 a.m.

Secretary Northern called the roll and declared a quorum present.

ADJOURNMENT

Chair Snowden remarked this concludes the items on today's agenda and declared the meeting adjourned at 10:29 a.m.