



HOUSTON
HOUSING AUTHORITY

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**MINUTES OF THE HOUSTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING**

Tuesday, November 15, 2022

A Meeting of the Board of Commissioners (“Board”) of the Houston Housing Authority (“HHA”) was held on Tuesday, November 15, 2022, at the Houston Housing Authority Central Office, 2640 Fountain View Drive, Houston, Texas 77057.

Chair Snowden called the meeting to order at 3:06 p.m. Secretary Northern called the roll and declared a quorum present. Chair Snowden stated Guillermo “Will” Hernandez has resigned as commissioner.

Chair Snowden offered the use of an interpreter to be available to Spanish speakers who may need assistance for public comments only. Ms. Elizabeth Paris was asked to introduce herself in Spanish and let the attendees know of her service.

Present: LaRence Snowden, Chair
Kristy Kirkendoll, Vice Chair
Kris Thomas, Commissioner
Andrea Hilliard Cooksey, Commissioner
Stephanie A.G. Ballard, Commissioner
Dr. Max A. Miller, Jr., Commissioner
David A. Northern, Sr., Secretary

Absent: Kris Thomas, Commissioner
Resigned: Guillermo “Will” Hernandez, Commissioner

APPROVAL OF MINUTES

Chair Snowden stated the Board has had an opportunity to review the October 18, 2022 Board of Directors meeting minutes and asked for a motion to adopt the meeting minutes.

Commissioner Ballard moved to adopt the meeting minutes, and Commissioner Miller seconded the motion.

Chair Snowden asked if there is any discussion or objection to the October 18, 2022 Board of Directors meeting minutes. Having none, the minutes are adopted.

Director Snowden said we will now move to our President’s Report.

PRESIDENT’S REPORT

Secretary Northern stated there is a detailed President’s report at your desk but this is a summary of them.

Our new HR Director is Patricia Guerra. Ms. Guerra has had over 20 years of HR experience in the housing industry and the most recent was the El Paso Housing Authority.

We received many applicants from our recent hiring event and are on our second round of interviews.

Training Center has been officially established and is being utilized. Any Housing Authority in the nation is welcome to participate in this training. We offer many courses and our first two were HQS and HCV Specialist.

We hosted a Veteran's and Landlord Leasing Fair on November 9, 2022 to connect veterans with affordable housing. Our agency works alongside the Houston HUD-Veterans Affairs field office in a joint effort to end homelessness. HUD provided funding to sponsor rental assistance for over 1100 veterans in Houston.

HHA Hosted our Annual Golf Tournament and we raised over \$50,000 in scholarship money thanks to more than 20 sponsors and volunteers.

PUBLIC COMMENTS

Chair Snowden stated speakers will be allowed three (3) minutes for public comments. Speakers will only be allowed to speak once. I will inform you when your three minutes have expired. The Board will generally not provide responses to the comments or answer any questions. However, HHA residents making comments are encouraged to clearly state their name and the property where you reside. We will have someone from the property management team or from our staff, to reach out to you directly regarding any issue or concern you may have

Chair Snowden asked if any individuals would like to make public comments at this time.

There were no public comments during this meeting.

Chair Snowden stated we will now move into New Business.

NEW BUSINESS

PROSE SOUTH MAIN PUBLIC HEARING

Chair Snowden stated the Public Hearing for the Development of PROSE SOUTH MAIN is now open for comments.

If there is an individual of the public who wishes to comment on this hearing, please raise your hand for any questions or comments.

Chair Snowden stated hearing none, the Public Hearing will close with no public comments being made.

GRANARY FLATS PUBLIC HEARING

Chair Snowden stated the Public Hearing for the Development of GRANARY FLATS is now open for comments.

If there is an individual of the public who wishes to comment on this hearing, please raise your hand for any questions or comments.

Chair Snowden stated hearing none, the Public Hearing will close with no public comments being made.

ALLORA NORTHWEST CROSSING PUBLIC HEARING

Chair Snowden stated the Public Hearing for the Development of ALLORA NORTHWEST CROSSING is now open for comments.

If there is an individual of the public who wishes to comment on this hearing, please raise your hand for any questions or comments.

Chair Snowden stated hearing none, the Public Hearing will close with no public comments being made.

PREMIER AT KATY APARTMENTS PUBLIC HEARING

Chair Snowden stated the Public Hearing for the Development of PREMIER AT KATY APARTMENTS is now open for comments.

If there is an individual of the public who wishes to comment on this hearing, please raise your hand for any questions or comments.

Chair Snowden stated hearing none, the Public Hearing will close with no public comments being made.

Chair Snowden stated he will now move forth with the New Business.

NEW BUSINESS

Resolution No. 3558: Consideration and/or to take action to authorize the President & CEO or designee to approve dates for the 2023 Board of Commissioners' Meetings.

Secretary Northern stated that Resolution No. 3558 will be presented by Donna Dixon, Director of Community Affairs and Customer Service.

Ms. Dixon stated that Resolution No. 3558 reads. That the Houston Housing Authority Board of Commissioners authorizes the President & CEO to negotiate, execute and make necessary changes and corrections to the dates for the January 2023 – December 2023 Board of Commissioners meetings, pursuant to the memorandum dated October 19, 2022, from Donna Dixon, Director of Community Affairs & Customer Service to David A. Northern, Sr., President & CEO. Accordingly, staff recommends that the Board adopt this resolution.

Chair Snowden asked for a motion to amend the February date from February 21, 2023 to February 28, 2023.

Commissioner Miller motioned to accept the amended February 2023 Board meeting date and Commissioner Cooksey seconded.

Chair Snowden asked if there is any discussion or objection to approving the motion. Having none, the motion is approved.

Chair Snowden stated the Board has approved the new February 2023 meeting date and asked for a motion to adopt Resolution No. 3558 with the Amended dates.

Commissioner Cooksey moved to adopt Resolution No. 3558. Commissioner Miller seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3558 is adopted with the amended February 2023 date.

Resolution No. 3559: Consideration and/or to take action to authorize the President & CEO or designee to execute a contract with Gilson for Call Center Services.

Ms. Dixon stated Resolution No. 3559 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with Gilson for Call Center Services not to exceed \$300,000 annually for three years with an additional two-year option, pursuant to the memorandum from Donna Dixon, Director of Community Affairs & Customer Services dated November 1, 2022, to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3559.

Chair Snowden stated the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3559.

Commissioner Cooksey moved to adopt Resolution No. 3559. Commissioner Ballard seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3559 is adopted.

Resolution No. 3560: Consideration to approve and authorize the President & CEO or designee to submit the Fiscal Year 2023 Annual PHA Plan, including the Moving to Work (MTW) Supplement and related documents, to the US Department of Housing and Urban Development (HUD).

Secretary Northern stated that Resolution No. 3560 will be presented by Mr. Cupid Alexander, Sr. Vice President of Operations.

Mr. Alexander stated that Resolution No. 3560 reads. That the Houston Housing Authority Board of Commissioners hereby approves the Fiscal Year 2023 Annual PHA Plan including the Moving to Work (MTW) Supplement, the Five-Year Capital Fund Plan, the Public Housing Admissions and Continued Occupancy Policy (ACOP) and the Housing Choice Voucher Program (HCVP) Administrative Plan in substantially the form distributed to the Board, and authorizes HHA's President & CEO or their authorized designee to: 1) submit to the US Department of Housing and Urban Development (HUD) the HHA's Fiscal Year 2023 Annual PHA Plan including the MTW Supplement, Five Year Capital Fund Plan, the Public Housing ACOP and the HCVP Administrative Plan with all attached certifications, HUD forms, all necessary attachments and other documentation required for the receipt of capital funds and other program funds; 2) take all steps necessary to finalize and secure HUD approval and implement initiatives as described in the Annual PHA Plan including the MTW Supplement, Five Year Capital Fund Plan, Public Housing ACOP and HCVP Administrative Plan, subject to receipt of adequate funding from HUD; 3) certify that the public comment period and Public Hearing requirements have been met; and, 4) execute the HUD forms "Certifications of Compliance with PHA Plan and Related Regulations" and "MTW Certification of Compliance" in substantially the same forms attached hereto as Attachments A and B, pursuant to the memorandum from Cupid Alexander, Vice President of Operations dated November 1, 2022 to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3560.

Chair Snowden stated the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3560.

Commissioner Miller moved to adopt Resolution No. 3560. Commissioner Ballard seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3560 is adopted.

Resolution No. 3561: Consideration and/or action to award of Contract for Third Party Independent Audit Services to Berman Hopkins CPA's & Associates, LLP.

Secretary Northern stated that Mike Rogers, Vice President of Fiscal and Business Operations, will present Resolution No. 3561.

Mr. Rogers stated Resolution No. 3561 reads, That the Houston Housing Authority Board of Commissioners authorizes the President & CEO to make any necessary changes and corrections and to enter into a contract with Berman Hopkins CPA's & Associates, LLP (Berman Hopkins), for the purposes of conducting the annual agency audit for fiscal years ending December 31, 2020, December 31, 2021, and December 31, 2023, with four, one-year options to renew, for the not to exceed the amount of \$1,180,000.00 pursuant to the memorandum dated November 1, 2022, from Michael Rogers, Vice President for Fiscal & Business Operations, to David A. Northern Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3561.

Chair Snowden asked for a motion to amend Resolution No. 3561 to state the option to renew an additional 2 years of audits instead of 4 years.

Commissioner Kirkendoll motioned to accept the amended terms and Commissioner Ballard seconded.

Chair Snowden asked if there is any discussion or objection to the motion to amend Resolution No. 3561. Having none, the motion is approved.

Chair Snowden stated the Board has approved the motion to amend the resolution and asked for a motion to adopt Resolution No. 3561 as amended.

Commissioner Cooksey moved to adopt Resolution No. 3561 as amended. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3561 is adopted as amended.

Resolution No. 3562: Consideration and/or action to implement updated Utility Allowance Schedules for Housing Choice Voucher Programs.

Secretary Northern stated that Resolution No. 3562 will be presented by Ms. Cheryl Rivers, Interim Vice President of HCVP.

Ms. Rivers stated Resolution No. 3562 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to revise the schedule of utility allowances for Housing Choice Voucher Programs effective December 1, 2022, to accommodate changes documented in a Utility Study and Survey conducted by the Nelrod Company, pursuant to the memorandum from Cheryl Rivers, Interim Vice President of HCVP dated November 2, 2022, to David A. Northern Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3562.

Chair Snowden stated the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3562.

Commissioner Miller moved to adopt Resolution No. 3562. Commissioner Ballard seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3562 is adopted.

Resolution No. 3563: Consideration and/or to take action to authorize the President & CEO or designee to execute a contract for Consulting Services to Edgemere Consulting Corporation, Du & Associates, and Neutral Gray.

Chair Snowden stated asked for a motion to TABLE Resolution No. 3563 as it requires further discussion.

Commissioner Ballard moved to TABLE Resolution No. 3563. Commissioner Cooksey seconded the motion.

Chair Snowden asked if there is any discussion or objection to TABLING this resolution. Having none, Resolution No. 3563 is TABLED.

Resolution No. 3564: Consideration and/or take action to authorize the President & CEO or designee to update the Utility Allowance Rates for Applicable Public Housing Developments

Secretary Northern stated that Resolution No. 3564 through 3566 will be presented by Jay Mason, Director of REID.

Mr. Mason stated Resolution No. 3564 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO to update the utility allowance rates in accordance with the utility allowance study for applicable Public Housing and Tax Credit Developments and make any corrections and changes, pursuant to the memorandum dated October 31, 2022, from Jay Mason, Director of REID to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3564.

Chair Snowden stated the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3564.

Commissioner Cooksey moved to adopt Resolution No. 3564. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3564 is adopted.

Resolution No. 3565: Consideration and/or take action to authorize the President & CEO or designee to award the Contract to Betco and EJP Consulting for Development Consulting Services.

Mr. Mason stated Resolution No. 3565 reads That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate and execute a contract to Betco and EJP Consulting for Development Consulting Services in the amount not to exceed \$400,000 annually, and make any necessary changes or corrections, pursuant to the

memorandum from Jay Mason, Director of REID, dated October 30, 2022, to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3565.

Chairman stated, for clarification purposes, asked for a motion to amend the resolution with the exclusion of Choice Neighborhood Initiatives.

Commissioner Ballard motioned to amend Resolution No. 3565. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to the motion to amend Resolution No. 3565. Having none, the motion is approved

Chair Snowden asked for a motion to adopt Resolution No. 3565 as amended.

Commissioner Ballard moved to adopt Resolution No. 3565 as amended. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3565 is adopted as amended.

Resolution No. 3566: Consideration and/or take action to authorize the President & CEO or designee to submit a Disposition Application to HUD for the Forest Green Townhome Development located at or about 8945 Forest Hollow, Houston, TX 77078.

Mr. Mason stated Resolution No. 3566 reads The Houston Housing Authority Board of Commissioners authorizes the President & CEO to submit a Disposition Application for the Forest Green Townhome Development (located at or about 8945 Forest Hollow, Houston, TX 77078) to the U.S Department of Housing and Urban Development (HUD) to dispose of one hundred (100) units and the accompanying lands, pursuant to the memorandum dated October 31, 2022, from Jay Mason, Director of REID, to David A. Northern, Sr., President & CEO. Accordingly, staff recommends the Board adopt Resolution No. 3566.

Chair Snowden stated the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3566.

Commissioner Ballard moved to adopt Resolution No. 3566. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting this resolution. Having none, Resolution No. 3566 is adopted.

Chair Snowden stated at this time, the Board will move into Executive Session.

EXECUTIVE SESSION

Chair Snowden suspended the Public Session on Tuesday, November 15, 2022 at 3:38 p.m. to convene into Executive Session to discuss personnel, legal and real estate issues in accordance with Sections 551.074, 551.071 and 551.072 respectively, of the Texas Government Code.

PUBLIC SESSION RECONVENED

Chair Snowden reconvened Public Session at 4:13 p.m.

Secretary Northern called the roll and declared a quorum present.

NEW BUSINESS continued...

Resolution No. 3567: Consideration and/or take action to authorize the President & CEO or designee to approve Victory Street Public Facility Corporation's Issuance, Sale and Delivery of Multifamily Housing Governmental Note (Park at Humble Apartments, located at or about 9390 FM 1960 West, Humble, Texas 77338) Series 2022.

Chair Snowden stated that the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3567.

Commissioner Ballard motioned to adopt Resolution No. 3567. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting Resolution No. 3567. Having none, the Chairman called for a vote. All voted in favor therefore Resolution No. 3567 is adopted.

Resolution No. 3568: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Middle Street Partners for the acquisition of Broadstone Energy Park, an apartment community located at or about 880 S. Texas 6, Houston, Texas 77079.

Resolution No. 3569: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Middle Street Partners for the acquisition of Circle at Point Park Apartments, an apartment community located at or about 8727 Point Park Dr., Houston, Texas 77095.

Resolution No. 3570: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Lone Star Capital for the acquisition of Madison at Bear Creek, an apartment community located at or about 5735 Timber Creek Place Dr., Houston, Texas 77084.

Resolution No. 3571: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Lone Star Capital for the acquisition of Parc @ Champion Forest, an apartment community located at or about 15330 Bammel North Houston Rd., Houston, Texas 77014.

Resolution No. 3572: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Lone Star Capital for the acquisition of Timberwalk Apartments, an apartment community located at or about 5635 Timber Creek Place Dr., Houston, Texas 77084.

Resolution No. 3573: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Lonestar Capital for the acquisition of Briar Court Apartments, an apartment community located at or about 11250 Briar Forest Dr., Houston, Texas 77042.

Resolution No. 3574: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Lone Star Capital for the acquisition of Broadstone Briar Forest, an apartment community located at or about 2215 Avenida La Quinta St., Houston, Texas, 77077.

Resolution No. 3575: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Lone Star Capital for the acquisition of 5 Oaks Apartments, an apartment community located at or about 18203 Westfield Place Dr., Houston, Texas 77090.

Resolution No. 3576: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Civitas Capital Management for the acquisition of Cathedral Lakes, an apartment community located at or about 698 Basilica Bay Dr., Spring, Texas 77386

Chair Snowden stated that the Board has heard the reading of the resolution and asked for a motion to adopt Resolution Nos. 3568, 3569, 3570, 3571, 3572, 3573, 3574, 3575 and 3576 as a group.

Commissioner Cooksey moved to adopt said resolutions. Commissioner Ballard seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting Resolution No. XXXX. Having none, the Chairman called for a vote. All voted in favor therefore Resolution Nos. 3568, 3569, 3570, 3571, 3572, 3573, 3574, 3575 and 3576 as a group are adopted.

Resolution No. 3577: Consideration and/or take action to authorize the President & CEO or designee to take actions necessary to (1) authorize the engagement of an appraiser to appraise certain lands; (2) to acquire tract(s) of land at or

near (i) 3247 Truxillo Street, Houston, Texas, at or near (ii) 0 Truxillo Street, Houston, Texas, at or near (iii) 3242 Alabama Street, Houston, Texas and at or near (v) 3341 Winbern Street, Houston, Texas, for the development of safe, sanitary, and affordable housing for public use and for public purpose, and (3) Authorize the acquisition of certain lands within the neighborhoods known as Sylvan Terrace for lands at or near 3247 Truxillo Street, Houston, and 0 Truxillo Street, Houston, and Forest Homes for the land at or near 3242 Alabama Street, Houston, and at or near 3341 Winbern Street, Houston, Texas, for the purchase or, if necessary, by exercising the powers of eminent domain.

Chair Snowden stated that the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3577.

Commissioner Miller moved to adopt Resolution No. 3577. Commissioner Cooksey seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting Resolution No. 3577. Having none, the Chairman called for a vote. All voted in favor therefore Resolution No. 3577 is adopted.

Resolution No. 3578: Consideration and/or action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Texas Group for the development of The Orem Circle, an apartment community that will be located at or about 0 Martin Luther King Blvd., Houston, Texas 77048.

Chair Snowden stated that the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3578.

Commissioner Miller moved to adopt Resolution No. 3578. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting Resolution No. 3578. Having none, the Chairman called for a vote. All voted in favor therefore Resolution No. 3578 is adopted.

Resolution No. 3579: Consideration and/or action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Allied Harrison Company for the development of The Oaks at Fall Creek, an apartment community that will be located at or about 9310 N. Sam Houston Parkway E. Humble, TX 77396.

This resolution was adopted in October 2022. NO ACTION was taken during the November 15, 2022 board meeting.

Resolution No. 3580: Consideration and/or action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Greystar Development Central for the development of The 8311 FM 1960, an apartment community that will be located at or about 8311 FM 1960 Bypass Rd. W, Humble, TX 77338.

Resolution No. 3581: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of and the placement of "affordable" units within, Allora Northwest Crossing located at or about 5550 Bingle Rd., Houston, Texas 77092, and the execution of all required documents therefor.

Resolution No. 3582: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of "affordable" units within, Deerwood Apartments located at or about 5800 Woodway Dr., Houston, Texas 77057, and the execution of all required documents therefor.

Resolution No. 3583: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of "affordable" units within, the Prose South Main located at or about 12111 Main St., Houston, Texas, 77035, and the execution of all required documents therefor.

Resolution No. 3584: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of "affordable" units within, Windsor Cypress Apartments located at or about 12035 Huffmeister Road, Cypress, Texas 77429, and the execution of all required documents therefor.

Resolution No. 3585: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of "affordable" units within, Sendera at Greenway located at or about 3400 Edloe St., Houston, Texas 77027, and the execution of all required documents therefor.

Resolution No. 3586: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of “affordable” units within, Delray Apartments located at or about 1715 Enclave Parkway, Houston, Texas 77077, and the execution of all required documents therefor.

Chair Snowden asked for a motion to vote on Resolution Nos. 3580, 3581, 3582, 3583, 3584, 3585, 3586 in seriatim.

Commissioner Cooksey motioned. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked for a motion to adopt Resolution Nos. 3580, 3581, 3582, 3583, 3584, 3585, 3586.

Commissioner Ballard motioned, and Commissioner Kirkendoll seconded.

Chair Snowden asked if there is any discussion or objection to adopting Resolution Nos. 3580, 3581, 3582, 3583, 3584, 3585, 3586. Having none, the Chairman called for a vote. All voted in favor therefore Resolution Nos. 3580, 3581, 3582, 3583, 3584, 3585, 3586 are adopted.

Resolution No. 3587: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of “affordable” units within, The Boulevard located at or about 2440 North Boulevard, Houston, Texas 77098, and the execution of all required documents therefor.

Resolution No. 3588: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of “affordable” units within, Granary Flats located at or about 4647 Harvest Corner Dr., Richmond, Texas, 77406, and the execution of all required documents therefor.

Resolution No. 3589: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition of, and the placement of “affordable” units within, The Boulevard located at or about 24117 Bella Dolce Lane, Katy, Texas 77494, and the execution of all required documents therefor.

Resolution No. 3590: Consideration and/or take action to authorize the President & CEO or designee to execute a Memorandum of Understanding with Aspen Oak Capital Partners for the acquisition of Cortland Spring Cypress Apartments, an apartment community located at or about 2539 Spring Cypress Rd, Spring, TX 77388.

Chair Snowden asked for a motion to vote on Resolution Nos. 3587, 3588, 3589, 3590 in seriatim.

Commissioner Ballard motioned. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked for a motion to adopt Resolution Nos. 3587, 3588, 3589, 3590.

Commissioner Cooksey motioned, and Commissioner Ballard seconded.

Chair Snowden asked if there is any discussion or objection to adopting Resolution Nos. 3587, 3588, 3589, 3590. Having none, the Chairman called for a vote. All voted in favor therefore Resolution Nos. 3587, 3588, 3589, 3590 are adopted.

Resolution No. 3591: Consideration and/or take actions to authorize the President & CEO or designee to take such actions necessary or convenient to facilitate the refinance of the affordable housing development known as Fountain View Apartments located at 2636 Fountain View Drive, Houston, Harris County, Texas 77057 (the “Project”), and the execution of all required documents therefor.

Chair Snowden stated that the Board has heard the reading of the resolution and asked for a motion to TABLE Resolution No. 3591.

Commissioner Ballard moved to TABLE Resolution No. 3591. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting Resolution No. 3591. Having none, the Chairman called for a vote. All voted in favor therefore Resolution No. 3591 is TABLED.

Resolution No. 3592: Consideration and/or take action to authorize the President & CEO or designee to facilitate the acquisition and development of The Vireo Apartments located at or about 12212 Tidwell Road, Houston, Texas 77044.

Chair Snowden stated that the Board has heard the reading of the resolution and asked for a motion to adopt Resolution No. 3592.

Commissioner Ballard moved to adopt Resolution No. 3592. Commissioner Kirkendoll seconded the motion.

Chair Snowden asked if there is any discussion or objection to adopting Resolution No. .3592. Having none, the Chairman called for a vote. All voted in favor therefore Resolution No. 3592 is adopted.

ADJOURNMENT

Chair Snowden stated that this concludes the items on today's agenda and adjourned at 4:23 p.m.