



**HOUSTON**  
HOUSING AUTHORITY

Transforming Lives & Communities

2640 Fountain View Drive, Houston, Texas 77057 | 713.260.0600 | David A. Northern, Sr., **President & CEO**  
**Houston Housing Authority Board of Commissioners:** LaRence Snowden, *Chair* | Kristy M. Kirkendoll, *Vice Chair*  
Dr. Max Miller, Jr. | Stephanie Ballard | Andrea Hillard Cooksey | Kris Thomas | Guillermo "Will" Hernandez

The Houston Housing Authority ("HHA"), has issued this Amendment No. 1 to RFP 23-28 HRIS and Payroll Services for the purposes of:

1. Revising Section 4.0 Procurement Schedule as follows:

<b>Deadline for Sealed Responses</b>	<b>2 P.M. CST June 16, 2023</b>
<b>Estimated Contract Award Date</b>	<b>July/August 2023</b>

2. Answering the following questions that were submitted to "HHA" by the published due date:

**Question 1:** How many employees does this RFP pertain to?

**Answer 1:** 200 currently, and up to approximately 250 in the future.

**Question 2:** Do you require manual check processing?

**Answer 2:** Yes, on occasion.

All other terms and conditions in the solicitation shall remain the same.

*Austin Crotts* 6-6-2023  
**Austin Y. Crotts MA**  
**Procurement Manager,**  
**Houston Housing Authority**



*A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0547 or [504ADA@housingforhouston.com](mailto:504ADA@housingforhouston.com)*