
2640 Fountain View Drive, Houston, Texas 77057 | 713.260.0600 | David A. Northern, Sr., **President & CEO**
Houston Housing Authority Board of Commissioners: LaRence Snowden, *Chair* | Kristy M. Kirkendoll, *Vice Chair*
Dr. Max Miller, Jr. | Stephanie Ballard | Andrea Hillard Cooksey | Kris Thomas | Guillermo "Will" Hernandez

The Houston Housing Authority (HHA), has issued this Amendment No. 2 to RFP 23-31 Choice Neighborhood Master Developer for the purposes of answering the following questions that were submitted on-time:

Question 1: In Exhibit D under Respondent and Team Experience, the chart states that respondents will be scored based on "cohesion of the team, as demonstrated by previous experience working together." This statement seems to suggest that respondents are expected to have a development team assembled for the submission. However, Exhibit E Submission Format and Requirements does not mention any requirements for respondents to assemble a development team. Can you confirm whether respondents are required to assemble third party consultants/partners for the submission?

Answer 1: No. A list of developed projects by Respondent showing Development Experience is sufficient at the time of submission.

Question 2: If respondents are required to assemble third party consultants/partners for the submission, are there specific disciplines you would like us to cover?

Answer 2: No. A list of developed projects by Respondent showing Development Experience is sufficient at the time of submission.

Question 3: For Attachment F Bidder's Proposed M/WBE Participation Form, does the HHA expect respondents to provide names of subcontractors, certifications, and amount of subcontracts for the submission? Our assessment is that much of the information is still to be determined at this stage of the process.

Answer 3: Not at the time of submission.

Question 4: For Attachment G Section 3 Bidder's Requirements & Commitment, we plan to complete this form, but anticipate some of the requested information on "Section VI Section 3 Commitment" and "Section 3 Compliance Report" as still to be determined or inapplicable at this stage of the process. Can you clarify what information and sections in Attachment G respondents are expected to complete for the submission?

Answer 4: Not at the time of submission.

Question 5: The HHA expects respondents to complete and sign Attachment J Model Form of Agreement Between Owner and Professional. We do not believe this is applicable to the developer and the respondents at this stage of the process. Can you clarify whether respondents are expected to complete this form for the submission?

Answer 5: Not at the time of submission.

All other terms and conditions in the solicitation shall remain the same.

Austin Crotts 6-22-23

Austin Y. Crotts MA
Procurement Manager,
Houston Housing Authority



A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0547 or 504ADA@housingforhouston.com