



2640 Fountain View Drive, Houston, Texas 77057 | 713.260.0600 | David A. Northern, Sr., **President & CEO**
Houston Housing Authority Board of Commissioners: LaRence Snowden, *Chair* | Kristy M. Kirkendoll, *Vice Chair*
Dr. Max Miller, Jr. | Stephanie Ballard | Andrea Hillard Cooksey | Kris Thomas | Guillermo "Will" Hernandez

The Houston Housing Authority (HHA), has issued this Amendment No. 2 to RFP 23 - 38 Security Guard Services, for the purposes of:

1. Revising:

- 1.1 Solicitation, Section 2.1, page 4 of 23: Intent under Special Terms and Condition to add "armed/unarmed."
- 1.2 Solicitation Section 2.1.1, page 4 of 23 to read:

"Provide security, up to twenty-four (24) hours, seven (7) days per week or "as-needed" for any HHA property as required."
- 1.3 Section 1.1, page 1 of 1 in Exhibit A, Scope of Work to read: Patrol by fully marked vehicle and by foot the interior and exterior of the buildings and grounds during shift.
- 1.4 Section 3.1.2, page 2 of 3 in Exhibit A, Scope of Work to read: Qualified and licensed to carry a concealed weapon or any type of non-lethal weapons, such as baton, chemical spray, etc. Carry of weapons shall be only as authorized by HHA's Project Manager. Upon approval to carry non-lethal/lethal weapons, the Contractor shall furnish proof to HHA's Project Manager verifying that the security guards are qualified and trained to use the weapons.

2. Replace Exhibit B Fee Schedule with the attached Exhibit B Fee Schedule (Revised).

3. Answering the following Questions submitted to HHA in writing by the specified due date:

Question 1: Please clarify, is this armed or unarmed security. On page 4 of the RFP it states armed security, but under Exhibit A Scope of Work its states unarmed.

Answer 1: Please submit a pricing for both with a Marked Patrol car.

Question 2: For 7.0 Submittal, 7.1 – 7.3, 1. Please clarify the submittal requirements? Example are there any requirements for them flash drive space or binder size?

Answer 2: There is particular requirements for the flash drive and binder.

Question 3: For 7.3.7.1 C M/WBE Participant, Can the prime contractor be a 4?

Answer 3: Please select the options that pertains to your business.

Question 4: In the event that the primary contractor has the capacity to fulfill the contract, do primary contractors have to subcontract?

Answer 4: No.

Question 5: Exhibit C: Evaluation Criteria #5. M/WBE, if so, will the prime contractor M/WBE fulfill the requirements for #5?

Answer 5: No, this relates to sub-contracting only.

Question 6: On page 4 it is mentioned that the contract is for armed security services. Exhibit A page 1 states that "on-site uniformed unarmed security services at the locations specified". Please clarify what we were missing?

Answer 6: Please provide pricing for both armed and unarmed patrols. Pricing needs to include a marked vehicle for patrol purposes.

Question 7: In section "EXHIBIT A – SCOPE OF WORK (SOW), in the opening paragraph, it states that" ... on-site uniformed unarmed security services, and

In section 3 "Security Guard Requirements"; in paragraph 3.1.2, you state the following:
Qualified and licensed to carry any type of non-lethal weapons, such as baton, chemical spray, etc. Carry of non-lethal weapons shall be only as authorized by HHA's Project Manager. Upon approval to carry non-lethal weapons, the Contractor shall furnish proof to HHA's Project Manager verifying that the security guards are qualified and trained to use non-lethal weapons.

This is in direct violation of Texas Occupations Code 1702 which states that Unarmed (Non-Commissioned) security officer (Level II) is not allowed to carry any weapons.

Corresponding statutes:

The carrying of a club: Penal Code Section 46.03 prohibits the carrying of a club in numerous specific places and provides limited defenses relating to the premises of a racetrack or the secured area of an airport (see sub. (d) and (h), respectively). There is no certification specific to the carrying of clubs.

The carrying of a chemical dispensing device is prohibited by Penal Code Section 46.05. Subsection (f) of Section 46.05 provides a defense to prosecution for security officers who have received training on the use of a chemical dispensing device that is either (1), provided by TCOLE or (2), approved by the Private Security Board. The Private Security Board has approved training on the use of a chemical dispensing device when administered to a security officer who has successfully completed the board approved Level III training.

What Level of officer are you requesting Level II (Unarmed/Non-Commissioned) or Level III (Armed/Commissioned) Officer?

Answer 7: Provide price for a level 2 and a level 3 officer.

Question 8: Who is the current incumbent?

Answers 8: HHA does not provide that information during an open solicitation.

Questions 9: When was the current incumbent awarded the contract? Could you please provide us with a copy of the current contract?

Answers 9: HHA does not provide that information during an open solicitation.

Questions 10: Are there any subcontractors being used for the current contract?

Answers 10: HHA does not provide that information during an open solicitation.

Questions 11: What was the initial term length of the current contract (for example, 1 year plus 4-year options, etc.)

Answers 11: HHA does not provide that information during an open solicitation.

Questions 12: What was the start date of the initial contract?

Answers 12: HHA does not provide that information during an open solicitation.

Questions 13: What was the amount spent in the last 12 months?

Answers 13: HHA does not provide that information during an open solicitation.

Questions 14: What was the total spent in the last billed month?

Answers 14: HHA does not provide that information during an open solicitation.

Questions 15: Are there any other rates billed separately (such as equipment, vehicles, etc.)

Answers 15: HHA is unable to respond to the question as is, there is not enough information to provide an answer.

Questions 16: Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

Answers 16: HHA does not provide pricing information during a open Solicitation.

Questions 17: Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.

Answer: No, at this time there are no additional services that have not been listed within this solicitation.

Questions 18: Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

Answers 18: No, just Davis Bacon.

Question 19: Will your agency hold a public opening? If yes, can you please provide the date, time, and location?

Answers 19: This solicitation will NOT be a public bid opening. Proposals will be opened at the date and times specified in Section 4.0.

Questions 20: When do you anticipate the start date of a contract resulting from the award of this solicitation?

Answers 20: To be discuss at the post conference meeting with the awarded contractors.

Questions 21: What is your preferred transition schedule? More specifically, how much time from the award date to the contract start date do you anticipate?

Answers 21: To be discuss at the post conference meeting with the awarded contractors.

Questions 22: In submittals 7.3.3.2 and 7.3.5.1 both ask for 3 references. Does this mean that 6 references are required?

Answers 22: HHA is requesting three (3) business references related to the current solicitation.

Questions 23: Are you looking for unarmed or armed guards or both?

Answers 23: Provide a price for armed and unarmed authorized security officer with a marked patrol unit.

All other terms and conditions shall remain the same.

8-11-2023

Date

Austin Crotts

**Austin Y. Crotts, MA
Procurement Manager,
Houston Housing Authority**



A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0574 or 504ADA@housingforhouston.com



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EXHIBIT B

FEE SCHEDULE (Revised)

The Firm identified below agrees to perform all the services specified in Exhibit A Scope of Work (SOW), at the following rates:

| Property | Price Per hour |
|------------------|--|
| Armed Services | \$ _____ OT/Holiday \$ _____ |
| Unarmed Services | \$ _____ OT/Holiday \$ _____ |

Name of Firm

Address

Name of Individual

Title

E-Mail Address

Signature