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Houston Housing Authority Board of Commissioners: LaRence Snowden, *Chair* | Kristy M. Kirkendoll, *Vice Chair*
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The Houston Housing Authority (HHA), has issued this Amendment No. 1 to RFP 23 – 54 Property Management at HHA Properties for the purposes of:

1. Answering the following Questions submitted to HHA in writing by the specified due date:

Question 1: Does the management company provide comments on the property management agreement, specifically indemnity and insurance, when we submit the RFP or after?

Answer 1: Bidders are allowed to provide redlined comments to the property management agreement when submitting the proposal for this RFP.

Question 2: Once the contracts are awarded, when does HHA anticipate the management companies will begin management of the properties?

Answer 2: This information will be provided and discussed with the selected vendor/firm/company/contractor.

Question 3: See Section 7.3.7.2 - Can you clarify what documentation is needed?

- a. Provide, within the five (5) business references, a status statement of compliance to the provided five (5) business references for the required, proposed delivery or performance schedule.

Answer 3: Bidders are to provide a list of five (5) business references related to the purpose of this solicitation that will be verified by HHA. The bidder should provide from each reference listed, a statement of compliance to your company's ability to adhere to delivery and scheduling requirements.

Question 4: See Section 7.3.6 – Property Management Fees

- a. HUD usually requires a per-door management fee for federally subsidized properties, and there is no indication of that in this RFP. Should the proposed fees be quoted per door or as a percentage?

Answer 4: The proposed fees are to quoted 'per door' and not 'per percentage'.

Question 5 How many properties does this consist of?

Answer 5: There are eight (8) properties for this solicitation: Bellerive, Cuney Homes, Ewing, Irvinton Village, Kelly Village, Kennedy Place, Long Drive Townhomes, and Lyerly.

All other terms and conditions shall remain the same.

Julinda Turner J.D.
Sr. Contract Administrator
Houston Housing Authority (HHA)



A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0574 or 504ADA@housingforhouston.com