



2640 Fountain View Drive, Houston, Texas 77057 | 713.260.0600 | David A. Northern, Sr., President & CEO

**REQUEST FOR INFORMATION (RFI)
RFI 24-18**

The Houston Housing Authority (HHA), has issued this solicitation with the intent to gage pricing to replace the security camera system at several properties in accordance with the requirements and terms and conditions specified herein.

Interested Service Providers who wish to respond to this solicitation must provide the required documents (per Section 4 Submittal Requirements), to the following individual by 2 P.M. CDT, April 16, 2023:

**Houston Housing Authority
Attn: Austin Crotts
Subject: RFI 24-18 Security Cameras
2640 Fountain View Drive,
Houston, Texas 77057**

Response can be emailed by the due date and time to Purchasing@housingforhouston.com.

Interested parties who have questions about this solicitation, should send an e-mail to Purchasing@housingforhouston.com with “RFI 24-18” in the subject line by 5 P.M. CDT April 5, 2023. All questions and answers, and changes to this solicitation will be posted on HHA’s website via an Amendment by 5 P.M. CDT April 10, 2023

3-28-2024

Date

Austin Crotts

Austin Crotts
Procurement Manager,
Houston Housing Authority



A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0574 or 504ADA@housingforhouston.com

OVERVIEW

1. Profile of the Houston Housing Authority

- 1.1 HHA is currently governed by the Housing Authorities Law, codified in the Texas Local Government Code. It is a unit of government and its functions are essential governmental functions. It operates and manages its housing developments to provide decent, safe, sanitary and affordable housing to low-income families, the elderly, and the disabled, and implements various programs designed and funded by the U.S. Department of Housing and Urban Development (HUD). HHA is a Public Housing Agency.
- 1.2 HHA's property is used for essential public and governmental purposes, and its property are exempt from all taxes, including sales tax on all its purchases of supplies and services.
- 1.3 HHA enters into and executes contracts and other instruments that are necessary and convenient to the exercise of its powers.
- 1.4 HHA maintains contractual arrangements with HUD to manage and operate its Low Rent Public Housing program and administers the Section 8 Housing Assistance Payments programs. HHA's programs are federally funded, and its revenues are received from federal funds, administrative fees, development grants and rental income.

INTENT

2. HHA is investigating the estimated costs and products available to replace camera security systems at several properties.

Scope of Services

3. See Exhibit A Scope of Work, attached to this solicitation document.

SUBMITTAL REQUIREMENTS

4. General

4.1 All responses must conform to the requirements specified herein:

4.1.1 A cover letter signed by authorized official of the company stating their experience.

4.1.2 Camera System

Provide details of the camera system that your company can provide. A product brochure is acceptable. It should detail camera function, picture quality, storage capabilities, whether it is cloud based or would need to be connected to HHA's servers and any other relevant details regarding the systems functions.

4.1.3 Cost

Provide an estimate of all associated costs to install the camera system and other necessary equipment required for operation per property.

4.1.4 Warranty

Provide your company warranty for the cameras and installation. Information should outline what is covered under warranty and the warranty term limit.

4.1.5 Long Term Maintenance Agreement

Provide information regarding a long-term maintenance agreement. Service Level Agreement information should include the term, cost and what is covered under the agreement.

NOTE: THIS IS A REQUEST FOR INFORMATION ONLY, NO CONTRACT WILL BE AWARDED AGAINST THE INFORMATION PROVIDED. IN THE EVENT OF A FULL SOLICITATION, ALL RESPONDEES WILL BE NOTIFIED OF THE POSTING.

1 Scope of Work, Specifications & Requirements

The Houston Housing Authority (HHA) is requesting information from qualified firms interested in providing Indoor and Outdoor IP Security Cameras, Camera Mounting Hardware, a Video Management System, Support, Maintenance, Warranty, Cabling, and Training. These systems will replace our current systems at each listed HHA property. This request is for multiple sites and will need pricing broken down per site.

1.0 Property Locations

This request for information has eight (8) public housing properties. Below is a chart listing each property and the number of cameras currently located at each site.

These properties are:

Property	Address	Cameras
Fulton Village	3300 Elser Street, Houston, Tx 77009	9
Lincoln Park	790 West Little York, Houston, Tx 77091	17
Oxford Place	605 Berry Road, Houston, Tx 77022	30
Bellerive Senior Apartments	7335 Bellerive, Houston, Tx 77036	17
Cuney Homes	3260 Truxillo, Houston, Tx 77004	25
Ewing Apartments	1815 Ewing, Houston, Tx 77004	7
Irvington Village	2901 Fulton Houston, Tx 77009	11
Kelly Village	3118 Green Houston, Tx 77020	37
Kennedy Place	3100 Gillespie Houston, Tx 77022	40
Lyerly Senior Apartments	75 Lyerly, Houston, Tx 77022	17

1.1 Technical Specifications

1.1.1 Capacity and Scalability

The IP Security Camera solution should be capable of handling 20 or more cameras in the HHA properties. The solution should have the capability of adding cameras as deemed necessary by the HHA. The solution may be a cloud or an on-premise system. If the solution is on-premise, then HHA requests the system be Genetec Security Center version 5.11 or higher.

1.1.2 Indoor and Outdoor Camera

All outdoor cameras should be vandal-proof and anti-vibration compliant. All indoor and outdoor cameras should have the following specifications at a minimum:

- A. Full High Definition (FHD)
- B. IP66 Rating to protect against dust and environmental elements
- C. IK10 rating for vandal resistant housing
- D. Infrared Illumination for night visibility
- E. Defocus Detection
- F. View DR (120dB) for areas that have lighting differences
- G. Capability to produce 30 FPS or more

- H. Image stabilizing to reduce blurring
- I. Day/Night capability
- J. RJ45 Connectivity
- K. Power Over Ethernet (PoE)
- L. 5-megapixel resolution
- M. Must have tamper detection
- N. Must have motion detection
- O. Capability to record audio

1.2 Video Management System

The proposed solution should describe the administration/management interface that will be used. Preference will be given to RFIs that demonstrate systems that are easy to use, that have the option to integrate with Active Directory, have an HTML client, have the ability to record on alarm, supports video aging, and have the option to search by thumbnails. Additionally, the system must be able to do the following:

1. Provide multiple levels of administrators that will have varying roles in the system.
2. Provide email notification of critical system events.
3. Has the capability to provide video monitors.
4. Has the capability to view live videos, store and review historical videos for up to 31 days.

There will need to be a video management system for each property. All properties should be able to be viewed and managed from a central location remotely and on-site.

1.3 Support and Maintenance

The HHA requires 3-years support and onsite support with the option to continue annual support after the 3-year period has ended. The vendor should provide a detailed description of standard and extended support, maintenance, and the average response time for a support request.

1.4 Engagement Methodology

The HHA is looking for a turnkey solution. The vendor will be responsible for any camera hardware, any necessary cable runs, providing all necessary power and network hardware, and the installation of networking equipment at each property. The vendor will be responsible for coordinating with the HHA Information Technology Department to configure the networking equipment to work with the existing LAN.