



**HOUSTON**  
HOUSING AUTHORITY

**Transforming Lives & Communities**

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2640 Fountain View Drive, Houston, Texas 77057 | 713.260.0600 | David A. Northern, Sr., **President & CEO**

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The Houston Housing Authority (“HHA”), has issued this Amendment No. 2 to RFP 24-15 Prospective Unit Inspection Services for the purpose of:

1. Answering the following Questions submitted to HHA in writing by the specified due date.

**Question 1:** We noticed a reference to form HUD-52580 (7/2019) and form HUD-52580A (07/19) in the RFP documentation. To ensure compliance, please clarify whether these forms are the preferred means of reporting. Additionally, we would appreciate your guidance if there are any other relevant reporting requirements that we should be aware of.

**Answer 1:** The most current version of HUD's Form 52580 must be used.

**Question 2:** Please provide releasable pass pricing information, including pass fee/pricing schedules, out-of-pocket expenses, and any additional associated costs relevant to the scope of work outlined in RFP 24-15.

**Answer 2:** We are not providing fee/pricing schedules. Pricing should represent each inspection type.

**Question 3:** What type of inspections does this bid relate (phase or complete building inspections)?

**Answer 3:** Please refer to HUD Form 52580.

**Question 4:** How many inspections will we be guaranteed weekly?

**Answer 4:** We are unable to guarantee an exact number, but an average day would have anywhere between 10-14 inspections.

**Question 5:** Does the Housing Authority have a set price per inspection currently?

**Answer 5:** No.

**Question 6:** If granted an opportunity, what is the turnaround time on inspection completion?

**Answer 6:** Same day results with supporting documentation.

**All other terms and conditions in the solicitation shall remain the same.**

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**Date**

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**Austin Ng  
Senior Procurement Specialist  
Houston Housing Authority (HHA)**



*A Fair Housing and Equal Employment Opportunity Agency. For assistance: Individuals with disabilities may contact the 504/ADA Administrator at 713-260-0353, TTY 713-260-0547 or [504ADA@housingforhouston.com](mailto:504ADA@housingforhouston.com)*