



HOUSTON
HOUSING AUTHORITY

Transforming Lives & Communities

2640 Fountain View Drive, Houston, Texas 77057 | Phone 713.260.0500 | **David A. Northern, Sr., President & CEO**

Board of Commissioners: Joseph “Jody” Proler | Alton Smith | Cynthia Aceves-Lewis | Stephanie A.G. Ballard | E.G. Carter | Kristy Kirkendoll | Kenneth C. Li

**BOARD MEETING OF THE HOUSTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS
SEPTEMBER 17, 2024**

Commencing at **3:00 p.m. on TUESDAY, SEPTEMBER 17, 2024** to consider and act upon the following matters:

**Houston Housing Authority Central Office
2640 Fountain View Dr, Houston, TX 77057**

To consider and act upon the following matters:

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of the August 27, 2024 Houston Housing Authority Board Meeting Minutes
- IV. Introduction of the Interpreters
- V. President and CEO’s Activity and Operations Report
- VI. Public Comments
- VII. New Business
 - a. **Resolution No. 3809:** Consideration and/or take action for the Houston Housing Authority Board of Commissioners to approve the resolution to Amend and Restate the Bylaws of the Houston Housing Authority, revised on August 1, 2024.
 - b. **Resolution No. 3810:** Consideration and/or take action for the Houston Housing Authority Board of Commissioners to approve the HHA Records Retention Policy 2024, revised on August 1, 2024.
 - c. **Resolution No. 3811:** Consideration and/or take action to authorize the President & CEO or designee to execute contracts with CBRE, Inc., Cushman & Wakefield, JLL, and The Guess Group for Real Estate Brokerage Services on an as-needed basis.
 - d. **Resolution No. 3812:** Consideration and/or take action to authorize the President & CEO or designee to award and execute a contract with TouchPoint Strategies and Spears Group for Public Relations Services.
 - e. **Resolution No. 3813:** Consideration and/or take action to authorize the President & CEO or designee to authorize the implementation of a Whistleblower Protection Policy to safeguard employees against retaliation when reporting misconduct, ensuring transparency and compliance with federal laws related to Houston Housing Authority (HHA) operations.

- f. **Resolution No. 3814:** Consideration and/or take action to approve and authorize the President & CEO to submit the Fiscal Year (FY) 2025 Annual PHA Plan including the Five-Year PHA Plan for FY 2025-2029, the Five-Year Capital Fund Plan, the Moving to Work (MTW) Supplement and related documents to the US Department of Housing and Urban Development (HUD).
- g. **Resolution No. 3815:** Consideration and/or take action to authorize the President & CEO or designee to execute a contract with Amazon Business and Tejas Office Products.

VIII. Convene an Executive Session to discuss:

- Personnel matters in accordance with Section 551.074 of the Texas Government Code
- Legal issues in accordance with Section 551.071 of the Texas Government Code
- Real estate matters in accordance with Section 551.072 of the Texas Government Code

IX. Reconvene Public Session to take action on Executive Session agenda items.

- h. **Resolution No. 3816:** Consideration and/or take action to authorize the update of the previously approved lender and loan amount in Resolution No. 3731 for the Bellfort Pines transaction.
- i. **Resolution No. 3817:** Consideration and/or take action to authorize the President & CEO or authorized representative of the Houston Housing Authority to facilitate the acquisition of Cortland Copperleaf Apartments located at or about approximately 14811 West Road, Houston, Texas 77095 and the execution of all required documents therefor.
- j. **Resolution No. 3818:** Consideration and/or take action to authorize the President & CEO or authorized representative of the Houston Housing Authority to facilitate the acquisition of The Henry at Deerbrook located at or about approximately 9494 Humble Westfield Rd., Humble, Texas 77338, and the execution of all required documents therefor.
- k. **Resolution No. 3819:** Consideration and/or take action to authorize the President & CEO or authorized representative of the Houston Housing Authority to facilitate the acquisition of The Henry at Liberty Hills located at or about approximately 15330 Liberty River Dr., Houston, Texas 77049, and the execution of all required documents therefor.
- l. **Resolution No. 3820:** Consideration and/or take action to authorize the President & CEO or authorized representative of the Houston Housing Authority to facilitate the acquisition of The Henry at Woodland Hills located at or about approximately 14807 Woodland Hills Dr., Humble, Texas 77396 and the execution of all required documents therefor.

X. Adjournment

The meeting will be open to the public at all times during which such subjects are discussed and conserved as required by the Open Meeting Law complied in Chapter 551 seq. of the Texas Government Code.

“Pursuant to § 30.06, Penal Code, (trespass by holder license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a concealed handgun.”

“Pursuant to § 30.07, Penal Code, (trespass by holder license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not attend this meeting with a handgun that is carried openly.”

David A. Northern, Sr.
Secretary