



HOUSTON
HOUSING AUTHORITY

Transforming Lives & Communities

RESOLUTION NO. 3865

At the meeting of the Houston Housing Authority Board of Commissioners, on **February 18, 2025**, the following resolution was moved by **Eric G. Carter** and seconded by **Kenneth Li**:

Resolution: That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with Waste Management for Solid Waste Removal Services in the amount of \$467,578.56 annually for two (2) years with an option to extend the contract one (1) additional year pursuant to the memorandum from Ricardo Harris, Director of Asset Management, dated February 14, 2025 to Jamie Bryant, President & CEO.

A true and accurate copy of the vote is listed below, and a true and correct copy of the Resolution that was approved is attached hereto.

Name	Aye	No	Abstain	Name	Aye	No	Abstain
J. Proler, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E.G. Carter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A. Smith, Vice Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	K. Kirkendoll	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Aceves-Lewis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	K. Li	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
S. Ballard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

(SEAL)

Jamie Bryant

Jamie Bryant (Feb 19, 2025 16:13 CST)

Jamie Bryant, Secretary
HHA Board of Commissioners



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REQUEST FOR BOARD AGENDA ITEM

1. Brief Description of Proposed Item

Consideration and/or take action to authorize the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with Waste Management for Solid Waste Removal Services.

2. Date of Board Meeting: February 18, 2025

3. Proposed Board Resolution:

Resolution: That the Houston Housing Authority Board of Commissioners authorizes the President & CEO or designee to negotiate, execute and make necessary changes and corrections to a contract with Waste Management for Solid Waste Removal Services in the amount of \$467,578.56 annually for two (2) years with an option to extend the contract one (1) additional year pursuant to the memorandum from Ricardo Harris, Director of Asset Management, dated February 14, 2025 to Jamie Bryant, President & CEO.

4. Department Head Approval Signature *Ricardo Harris*
Ricardo Harris (Feb 14, 2025 08:50 CST) Date: _____

5. Statement regarding availability of funds by VP of Fiscal Operations

Funds Budgeted and Available Yes No Source Property Operating Funds

VP of FO Approval Signature *Michael D. Rogers*
Michael D. Rogers (Feb 14, 2025 09:04 CST) Date: _____

6. Approval of President & CEO

Signature *Jamie Bryant*
Jamie Bryant (Feb 14, 2025 10:05 CST) Date: _____



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MEMORANDUM

TO: JAMIE BRYANT, PRESIDENT & CEO
FROM: RICARDO HARRIS, DIRECTOR OF ASSET MANAGEMENT
SUBJECT: CONSIDERATION AND/OR TAKE ACTION TO AUTHORIZE THE PRESIDENT & CEO OR DESIGNEE TO NEGOTIATE, EXECUTE AND MAKE NECESSARY CHANGES AND CORRECTIONS TO A CONTRACT WITH WASTE MANAGEMENT FOR SOLID WASTE REMOVAL SERVICES.
DATE: FEBRUARY 14, 2025

This memorandum recommends that the Houston Housing Authority Board of Commissioners authorize the President & CEO or designee to negotiate, execute, and make necessary changes to a contract with Waste Management for Solid Waste Removal Services.

BACKGROUND

In 2017, HHA completed the construction of a portfolio-wide energy improvement program which allows for tracking and assessment of energy usage consumption and cost. A component of the EPA Portfolio Manager tracking module used by the HHA Energy Manager allows for the tracking of solid waste disposal costs. An invitation for bids was drafted for Solid Waste Removal from properties for ongoing tracking through the energy module and possible cost reduction.

ADVERTISEMENT

In October of 2024, HHA's Procurement Department issued a legal notice advertising IFB 24-40 Solid Waste Management Services ("IFB 24-40") in the Houston Chronicle and Forward Times Newspapers, and in the Houston Business Journal.

In addition to posting "IFB 24-40" on the website of HHA's Procurement Department, HHA's Procurement Department sent e-mails advertising this solicitation to potential Firms on its Bidder's List and from previous participation.

Interested parties were also able to access "IFB 24-40" by going to the websites of the City of Houston Office of Business Opportunity (OBO); the Greater Houston Black Chamber of Commerce (GHBCC); the Houston Minority Supplier Development Council (HMSDC); and the Houston Chapter of the National Association of Minority Contractors (NAMC).

EVALUATION PROCESS

On November 21, 2024, HHA's Procurement Department opened the following sealed bids in response to "IFB 21-29":

Rank	Firm/Company	M/WBE	Evaluation Rating
1	Waste Management	N/A	467,578.56
2	Republic Services	N/A	532,812.96

The lowest responsive and responsible bid is Waste Management. References for Waste Management have been checked and returned positive. There are no conflicts of interest and Waste Management is not on the HUD Debarment List.

RECOMMENDATION

Accordingly, I recommend that the Board consider this resolution, which states:

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