



FOR APPLICANTS, RESIDENTS, & LANDLORDS:

How to Register on Rent Café for Housing Choice & New Project-based Voucher Waitlists

When you access the HHA website there will be a Rent Café “slider” with a tag line and a “Click Here” button as the only option.

After you click the button it opens to a page within the website with this information:

WHO CAN REGISTER

Houston Housing Authority (HHA) uses RENT CAFÉ to communicate with Applicants, Residents and Landlords so you must create a Rent Café account.

- You are an **APPLICANT** if you do not participate in any HHA program, are on any HHA waiting list, or want to apply to any open HHA waiting list.
- You are a **RESIDENT** or a **LANDLORD** if you participate in any HHA program.

HOW TO REGISTER ONLINE

1. **APPLICANTS** click the red **CLICK HERE** button below, then click the **APPLICANT LOGIN** link at the top of the next page. Follow instructions for First Time Visitors.
2. **RESIDENTS** click the red **CLICK HERE** button below, then click the **RESIDENT LOGIN** link at the top of the next page. Follow instructions for First Time Visitors.
3. **LANDLORDS** click the red **CLICK HERE** button below, then click the **LANDLORD LOGIN** link at the top of the next page. Follow instructions for First Time Visitors.

UPDATE YOUR INFORMATION

After you have created an account in HHA's New Rent Café, every **RESIDENT** and **LANDLORD** must have their current information in HHA's new Rent Café.

To **UPDATE** information in your Rent Café account:

1. **RESIDENTS** click the red **CLICK HERE** button below, then click the **RESIDENT LOGIN** link at the top of the next page. Follow instructions for Returning Visitors to login to your account.
2. **LANDLORDS** click the red **CLICK HERE** button below, then click the **LANDLORD LOGIN** link at the top of the next page. Follow instructions for Returning Visitors to login to your account.

UPDATE YOUR 2016 WAITING LIST APPLICATION

After You Have Created An Account in HHA's New Rent Café, every **APPLICANT** already on the 2016 HCV (Section 8) Waiting List must “save my spot” in HHA's new Rent Café.

To **SAVE MY SPOT** in your Rent Café account:

1. **APPLICANTS** click the red **CLICK HERE** button below, then click the **APPLICANT LOGIN** link at the top of the next page. Follow instructions for Returning Visitors to login to your account.

APPLY FOR OPEN WAITING LISTS

After you have created an account in HHA's New Rent Café, every **APPLICANT** wanting to apply for any open HHA waiting list must apply in HHA's new Rent Café

To **APPLY FOR ANY OPEN WAITING LIST** in your Rent Café account:

1. **APPLICANTS** click the red **CLICK HERE** button below, then click the **APPLICANT LOGIN** link at the top of the next page. Follow instructions for Returning Visitors to login to your account

At the bottom of this page is a large red button that says **Click Here**, which goes to the Rent Café landing page here myportal-housingforhouston.securecafe.com where instructions above will tell you to click either **Applicant**, **Resident** or **Landlord** login to register as a user, or logs in to update their information, **Save My Spot**, or applies for the open waiting lists.

NEED HELP?

VISIT 2640 Fountain View Drive
CALL 713.260.0500

